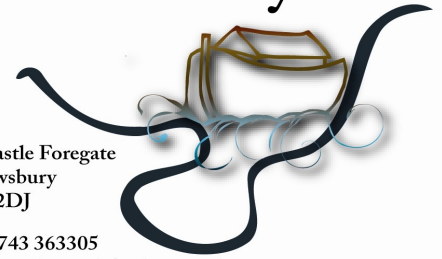


**TERMS AND CONDITIONS  
OF HIRING OF ROOMS**

# The Shrewsbury Ark



10 Castle Foregate  
Shrewsbury  
SY1 2DJ

T: 01743 363305  
E: shrewsburyark@yahoo.co.uk

1. Throughout these conditions the word "Ark" means the Shrewsbury Ark as operated by the Shrewsbury Christian Centre Association
2. The Ark reserves the right in their absolute discretion to cancel this letting without notice and without being liable for any consequences of the said cancellation if the Ark is required for other purposes.
3. A cancellation charge of 25% of room charge will be made if more than two days notice is given, otherwise a full charge will be payable.
4. No naked light will be permitted, nor shall any electrical connections for additional appliances be made without prior approval in writing from the Ark
5. The doors of all rooms and the corridors and passages must be kept clear of all obstruction.
6. Hirers are responsible for undertaking risk assessments for their activity.
7. Hirers will be responsible for following emergency fire procedures, should a fire occur.
8. Hire periods include time for preparation and clearing away afterwards. It is essential that the times of entry and departure are strictly observed.
9. No nails, tacks, screws, drawing pins etc. shall be driven into the walls or boarding, nor shall any notices be pasted or affixed thereto without the previous consent of the Manager of the Ark
10. Hirers will be responsible for making good any damage done to the premises furniture or equipment.
11. All hirers must provide proof that they have Public Liability insurance cover to indemnify the Ark against loss or injury arising from the booking.
12. A safety certificate confirming that portable electrical appliances have been tested must be provided for any electrical equipment brought onto the premises.
13. Hirers are responsible for providing a first aid trained leader and first aid equipment.
14. The Ark shall not be responsible for any claims for personal injury resulting during the period of hire except where this is caused by negligence of the Ark its officers or servants and the hirer shall indemnify the Ark against any claim for personal injury or death caused by the negligence of the hirer.
15. No animals, except guide dogs, are allowed in the Ark
16. Smoking is not permitted on the premises.

At the present time the Ark does not have provision for the disabled or for wheelchairs.

Phil Griffiths, Manager